



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
EMBAJADA DE LA REPUBLICA DE FILIPINAS
MADRID

FOREIGN SERVICE OF THE PHILIPPINES
MADRID, SPAIN
BAC-MadridPE

INVITATION TO BID

REPAIR, CLEANING AND REPAINTING OF THE OFFICIAL RESIDENCE LOCATED AT
CALLE ERESMA 4, 28002 MADRID, SPAIN

1. In view of the receipt from the Department of Foreign Affairs in Manila of the Approved Budget Ceiling, the Philippine Embassy in Madrid invites bids for the repair, cleaning and repainting of the Official Residence located at Calle Eresma,4, 28002 Madrid, described as follows:

Lot No.	Project Specification	Approved Budget for the Contract (US\$)
1	REPAIR, CLEANING AND REPAINTING OF THE OFFICIAL RESIDENCE AT CALLE ERESMA 4, 28002 MADRID, SPAIN	US\$26,243.52

Please see attached Terms of Reference (TOR)

2. Bidding will be conducted through open competitive bidding procedures as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

3. Interested bidders may obtain further information from the BAC-Madrid PE Secretariat and inspect the Bidding Documents at the address given below, during office hours from 9:00 a.m. to 5:00 p.m.

4. The DFA-BAC has scheduled the following activities for the said Project:

Deadline for Submission and Receipt of Bids	Bid Opening
25 November 2016 Friday; 12:00 noon	25 November 2016, Friday; 3:00 pm
Venue: Philippine Embassy, C/Eresma 2, 28002 Madrid, Spain	

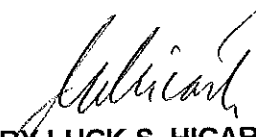
5. Bids must therefore be delivered to the address below on or before 25 November 2016, 12:00 noon. Late bids shall not be accepted.

Bid opening shall be on 25 November 2016, 3:00 p.m. at the Philippine Embassy in Madrid.

Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Anyone who wishes to observe the proceeding shall be most welcome.

6. The Embassy reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
7. For further information, please refer to:

BAC-Madrid PE Secretariat
Philippine Embassy
C/ Eresma 2, 28002 Madrid
Tel. No. 917 823 830
Email address: madridpe@yahoo.com



MARY LUCK S. HICARTE
Acting Chairman

**TERMS OF REFERENCE FOR THE
CLEANING, REPAINTING AND REPAIR OF THE OFFICIAL RESIDENCE
LOCATED AT CALLE ERESMA, 4, 28002 MADRID, SPAIN**

The Official residence is located at Calle Eresma, 4, 28002 Madrid.

- ✓ Single-Detached, two floor, basement
- ✓ Estimated Total Area: 575 sqm
- ✓ First Floor: 4 bedrooms with toilet and bath
- ✓ Ground Floor: 2 bedrooms, 2 living room areas, 1 dining area, laundry area, Kitchen area, 1 office area, toilets, bathroom and bath, entrance hall, hallway and stair-area
- ✓ Basement: storage area, 1 bedroom with toilet and bath

INTERIOR:

- Repainting of the entire residence (walls, ceiling and other areas).
- Color of the walls and ceiling will be determined.
- Repainting/ cleaning of the cabinet doors
- Cleaning of the surfaces and walls
- Repairs
 - ✓ repair of the walls which were damaged by humidity
 - ✓ application of sealant to the master's bathroom walls (bath-tub area)
 - ✓ repair of the wood lining in the damaged part of the master's bedroom.
 - ✓ Inspection/repair of the roof for leaks and damages

EXTERIOR:

- Cleaning/painting of the exterior part of the entire residence through pressure wash and repainting.
- Replacement of the damaged tiles outside the residence grounds.

OTHER CONDITIONS:

BIDDING: Only bids for the entire project will be accepted.

DURATION OF THE PROJECT: Two to three weeks maximum work commencing on the date of the signing of the contract.

BUDGET AND PAYMENT:

Bids should not exceed the maximum allowable budget of US\$26,243.52, including VAT.

Payment shall only be made after the satisfactory completion of the project which will be determined by the Embassy.