



PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
NEWS AND INFORMATION BUREAU
**INTERNATIONAL
PRESS CENTER**

**LIST OF REQUIREMENTS FOR NEW NORMAL:
VISITING MEDIA AND DOCUMENTARY GROUP**
(as of February 2022)

1. Letter of request stating purpose of their visit in the country and request for accreditation addressed to:

Virginia R. Arcilla-Agtay
Director IV
News and Information Bureau
Malacanang, Manila

Attention:
Lorina G. Delos Reyes
Head
International Press Center
News and Information Bureau

Contact No. +639189792861
Email : intlpresscenter@gmail.com

2. List of TV equipment for the release of their equipment from Bureau of Customs. (must be ATA Carnet registered)
3. Consolidated Crew list. (Use excel form attached.)
4. 3 pcs. 2x2 colored picture white background for each of the production crew members.
5. Photocopy of their passports. (pages 1 and 2)
6. 5 bylined photo/articles published not later than 3 months. (Freelance)
7. Properly filled up IPC application form and Health Declaration form.
8. RT-PCR result within 48 hours, Vaccination card, and Health Insurance from country of origin as per IATF guidelines and protocol under resolution no. 160-b series of 2022 issued February 3, 2022.
9. Filling of Special Work Permit at the Bureau of Immigration @P6500/person Including notary public fee. (Can be done directly with BID or thru IPC)

Note:

- Standard health protocol issued by the IATF must be strictly observed during their stay in the country.