



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
EMBAJADA DE LA REPUBLICA DE FILIPINAS
MADRID

REQUEST FOR QUOTATION

The Philippine Embassy in Madrid, Spain requests quotations for the following:

1. Maintenance of twenty-one (21) of existing Dell computers of the Embassy;
2. Renting of twenty (20) printers, and one (1) photocopying machine.

The proposed contract duration is for twelve (12) months only starting 01 May 2023 until 30 April 2024.


The said procurement project is in accordance with the Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act of the Philippines, and GPPB Resolution No. 28-2017 or the Guidelines on Projects to be Procured and Performed Overseas.

Please see the attached Technical Specifications and Requirements.

Interested companies may submit their quotations on or before 18 April, 5:00PM.

For more information, please contact the BAC Secretariat, Philippine Embassy, C/ Eresma 2, 28002, Madrid at telephone no. 917 450823, e-mail addresses: madrid.pe@dfa.gov.ph, liz.riosa@dfa.gov.ph and jefferson.ferrer@dfa.gov.ph.

Madrid, 05 April 2023


ERIC P. VALENZUELA
Chairperson, Bids and Awards Committee

Technical Specifications and Requirements for the Rental of Printers

1. 20 Printers (colored printer/fax/with auto-feeder scanner)
 - Individual use
 - Scanning function
 - Color and black printing
 - One (1) year of support service and maintenance
 - Cartridge supply for one (1) year depending on the consumption

2. 1 Colored Photocopying Machine with auto-feeder scanner.
 - Business type, heavy-duty
 - High-resolution color/black printing
 - Photocopying
 - With LAN and wireless connection
 - One (1) year of support service and maintenance
 - Cartridge supply for one (1) year depending on the consumption

Technical Specifications of the Computers at the Embassy

Requirements for the Maintenance of Dell Computers and One (1) Server of the Embassy

The following are the computer models currently used by the Embassy:

- Dell Optiplex 7400 AIO, i7 12a-12700, 23.8" – 18 units
- Dell Optiplex 7780 All in One 27", i7-12700 12a – 2 units
- Dell PowerEdge T350 Server – 1 unit

Maintenance requirements for the Dell computers and a server:

- One year IT support service (Example. configuration);
- Renewal of anti-virus program;