

Online Visa Application System **(OVAS)**

Since **20 December 2021**, the Philippine Embassy in Madrid launched the **Online Visa Application System (OVAS)**. In this regard, ALL foreign nationals who wish to apply for a 9(A) Temporary Visitor's visa must file their visa applications online through <https://www.visa.gov.ph>.

Below are the step-by-step procedures to apply for 9(A) visa through OVAS:

1. Log-in to <https://www.visa.gov.ph> and carefully follow the instructions in the platform;
2. Once your online application was successfully registered in the portal, a confirmation email will be sent to your registered email;
3. After receiving your confirmation email, please send an email to appointment.visamadridpe@gmail.com to inform us of your application for visa; and
4. The Visa Officer will then provide you through email with an appointment schedule for your visa application and detailed instructions on the additional requirements and procedures for visa application.

IMPORTANT NOTE:

- For visa queries please email us at visamadridpe@gmail.com
- The email, appointment.visamadridpe@gmail.com will only be utilized to confirm appointments of visa applicants who have already filed their application in the online portal
- For the time being, the online portal only accommodates application for 9(A) Temporary Visitors Visa. Application for 9(E), 9(C) and other type of visas that the Embassy is authorized to issue will still follow the manual procedure

- The online portal is **ONLY** used for the **INITIAL** submission of the visa applications
- Submitting the application form through the online portal **DOES NOT** mean your visa is already in process.
- Applications filed in the online portal **will only be APPROVED if the visa applicant has already been issued an Entry Exemption Document (EED) from the Department of Foreign Affairs (DFA) or is a spouse/parent/child of a Filipino National currently staying in the Philippines and have made prior submission of requirements as proof of their relationship with the Filipino National.**
- Processing of visa will take one (1) working day/next-day release for express processing and three (3) working days for regular processing.
- Visa Fees –Euro 27.00 + Euro 9.00 (for expedite processing)
- Visa Processing Schedule– 11:00 a.m. to 12:00 noon
/ Visa Releasing Schedule – 3:00 p.m. to 4:30 p.m.